

Dyslexia Action Continuing Professional Development Programme

**Supporting Adults Programme Syllabus, Dates and Fees
Part 1 of 2**

**Level 4 and Level 5
Unit and Award Qualifications
September 2015 – August 2016**

www.dyslexiaaction.org.uk/educator-training

The CPD Standards Office

**CPD PROVIDER: 50005
2014 - 2016**

www.cpdstandards.com



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Entry Requirements

The Supporting Adults Programme is for applicants **working with adults in the UK or Overseas (16+ years)**.

Applicants should normally be employed as one of the following:

- A tutor or support staff employee working in Further Education or Higher Education (FE/HE). Please note that: The Supporting Adults Programme is a programme for those working with adults with dyslexia and literacy difficulties and is appropriate to a variety of settings. Those who wish to undertake this programme should be instructors, tutors, learning support staff or lecturers. If you wish to study an individual unit or programme specifically relevant to Supporting Adults you should select the unit or award highlighted in yellow in the brochure.

Applicants should also:

- Be UK citizens and/or be normally resident in the UK
- Have a minimum English language ability level such as: IELTS 6 (www.ielts.org/default.aspx) or TOEFL 60-78 points (www.ets.org/toefl/)

Please note: We reserve the right to request information in support of all applications from a suitably qualified line manager or referee.

How the Programme Works

UNITS

The Dyslexia Action Level 4 and 5 Supporting Adults Programme consists of independent Unit courses. You can build up Units over time to gain an Award. Our Units are 3 Dyslexia Action credits (30 hours of learning time required).

AWARDS

We offer combinations of three Units as Awards. Awards have set Units. Participants can register to study the Units within the stated Awards individually, and build them up into the Dyslexia Action Awards, **or** they can select the Award to begin with and obtain a discount on the fee for the combined Units. All three units must be studied within a period of one year. There is a choice of six start dates for all units within the year: September, November, January, March, May and July.

Overview of the Supporting Adults Programme

Units



Award



- Units are set at Level 4 and 5
- Each unit comprises 30 hours study over a period of: **6 weeks – Sept, Jan, Mar and May Units**
8 weeks – Nov and July Units
- Can be combined later to make an Award if relevant Units are studied individually
- Once a Unit is completed and passed, with prior approval, you can register to study more the other two units at the same time.
- **See page 5** for further information



- The Supporting Adults Programme Award is set at Level 5
- The Award contains 3 set Units
- Participants can select unit dates within a one year period.
- All Units **must be passed** to receive an Award certificate
- **See page 10** for further information

Dyslexia Action CPD Units

The Units offered for our 2015 – 2016 Supporting Adults Programme syllabus are listed on the next page. We cannot guarantee that any Unit will be offered in subsequent years although a suitable alternative will usually be provided.

PLEASE NOTE:

- A free induction course is released to all participants **two weeks before the Unit start date** to help participants prepare for studying an online course with Dyslexia Action. Tutor support is available during the induction phase.
- Participants may have to study for an additional few weeks beyond the unit end date, if they are asked to amend and re-submit their assignment portfolio.
- September, January, March and May Units run over a period of 6 weeks. November and July units run over a period of 8 weeks.
- Once one unit is passed, with prior approval, you can register to study for up to three units at one time.
- Dyslexia Action Training and Professional Development reserves the right to change course start dates and/or schedules subject to numbers.

Unit Fees

Each unit is £290 and must be paid for by debit/credit card at the time of registration. Discounts are offered for those taking an award (Three Units). Registrations close one week before the unit start date.

The CPD registration deadline is one week prior to the start of the course. Registrations received after this time (less than one week prior to start of course) will incur an additional £10 non-refundable administration fee.

Disclaimer

During the course of each academic year the code numbers, learning outcomes and content of individual unit courses may change to reflect programme development and updating processes. Both old and new learning outcomes will be accepted if participants wish to take Award and Certificate qualifications and/or to follow the Diploma pathway.

CPD Units and Dates

Unit Code	Unit Level	CPD UNITS	Hours of Learning Time	Credits	Available Course Dates *18 Nov and 13 Jul Units run over a period of 8 weeks. Other Units run over a period of 6 weeks.
DACPD91	4	Supporting Adults with Dyslexia and Co-occurring Difficulties	30	3	<p>2015 Start dates for all units 23 Sep 2015 *18 Nov 2015</p> <p>2016 Start dates for all units 27 Jan 2016 23 Mar 2016 18 May 2016 *13 Jul 2016</p>
DACPD87	5	Supporting Study Skills in Learners with Dyslexia	30	3	
DACPD88	5	Assistive Technologies to Support Struggling Readers and Writers	30	3	

Dyslexia Action offers a range of other CPD units via its CPD and International Programmes. These units are for those working with children up to age 16, but could also be relevant to your needs. Further information can be found on the Dyslexia Action website:

CPD and Awards for those working with children in the UK and overseas:

www.dyslexiaaction.org.uk/educator-training

**DACPD91 Supporting Adults with Dyslexia and Co-occurring Difficulties
(Exclusive to the Supporting Adults Programme)**

This Unit was designed specifically for those that work with adult learners. It provides a framework for the support of adults with dyslexia and co-occurring difficulties in a variety of post-compulsory education environments. The holistic needs of the individual will be considered, as well as the barriers that adults can face once they leave school. Issues surrounding communication and support will be explored. Memory, attention and the environment will be reviewed as a foundation to support provision, whether in further or higher education, work-based training and apprenticeships, or other environments in which learning takes place.

<p>*LEARNING OUTCOMES The participant will be able to:</p>	<p>ASSESSMENT CRITERIA The participant can:</p>
<p>1. Recognise the impact dyslexia has on day-to-day adult life.</p>	<p>1.1 Indicate a range of ways in which impairments in communication skills manifest themselves in adult learners. 1.2 Identify factors that can create barriers to competent performance. 1.3 Examine how academic register and work-based technical vocabulary can create barriers to progress in adults with dyslexia 1.4 Reflect on why it is important to take a context-related view of a person’s performance.</p>
<p>2. Identify what support can be provided by the setting and locate external agencies that also offer support.</p>	<p>2.1 Describe the importance of encouraging self-help strategies and independence. 2.2 Indicate how settings can support adults with dyslexia. 2.3 Recognize the role of counselling when supporting adult learners with dyslexia. 2.4 Explain the concepts of labelling and self-advocacy and identify legislation relevant to their setting.</p>
<p>3. Demonstrate an understanding of underlying cognitive factors in dyslexia and co-occurring difficulties.</p>	<p>3.1. Explain the role of structure in supporting adults with dyslexia. 3.2 Explain how memory and attention affect adults in dyslexia.</p>

*Unit content, learning outcomes and assessment criteria may be subject to change

Participants can register to study DACPD91 as an independent Unit or as an Award made up of a combination of independent Units.

This Unit contributes to the following Award:

DAAWD58: Level 5 CPD Award in Supporting Adults with Dyslexia and Co-occurring Difficulties

DACPD87 Supporting Study Skills in Learners with Dyslexia

This Unit begins with a consideration of what we mean by study skills. It goes on to explore the barriers to learning that can impede the development of study skills in learners with dyslexia and the teaching methods that can improve their access to learning.

*LEARNING OUTCOMES The participant will be able to:	ASSESSMENT CRITERIA The participant can:
1. Identify the skills and attributes needed by the learner for effective self-study	1.1. Describe the skills and attributes needed by the learner or effective self-study
2. Identify the difficulties that learners with dyslexia may experience with study skills.	2.1. Describe the factors that can impede the development of study skills in learners with dyslexia: <ol style="list-style-type: none"> a. Memory b. Motivation c. Self-image d. Cultural diversity
3. Describe the range of strategies that will develop study skills in learners with dyslexia	3.1. Describe a range of strategies to support learners with dyslexia in: <ol style="list-style-type: none"> a. ICT b. Structural aids c. Skimming and scanning 3.2 Understand the key criteria for designing an effective study aid
4. Critically reflect on current practice and offer suggestions for improvement	4.1. Analyse a report and make recommendations to promote effective study skills.

*Unit content, learning outcomes and assessment criteria may be subject to change

Participants can register to study DACPD87 as an independent Unit or as an Award made up of a combination of independent Units.

This Unit contributes to the following Award:

DAAWD58: Level 5 CPD Award in Supporting Adults with Dyslexia and Co-occurring Difficulties

DACPD88 Assistive Technologies to Support Struggling Readers and Writers

This unit explores the key role assistive technology can, and should, have in today's learning environments. A range of resources are described and evaluated including many which are available easily online. The course is practical in nature, seeking to equip participants with skills including the structuring of word documents to make reading more accessible, and in the production of text to speech audio files. It is intended that participants will gain a confidence and basic competence in using these practices, understand how they facilitate learning and be able to implement them in their setting.

*LEARNING OUTCOMES The participant will be able to:	ASSESSMENT CRITERIA The participant can:
1. Demonstrate how assistive technology can support learners with dyslexia and co-occurring difficulties to improve reading skills.	1.1 Demonstrate how appropriate choices regarding reading hardware and software can actively support the learner with dyslexia and co-occurring difficulties to improve reading skills. 1.2 Construct documents that suit different reading needs both in structure and format.
2. Demonstrate how assistive technology can provide support for learners with dyslexia and co-occurring difficulties to improve writing skills.	2.1 Demonstrate how the use of assistive technology can contribute to the improvement of writing practice for the learner with dyslexia and co-occurring difficulties. 2.2 Investigate software that supports text prediction and spelling correction and write a review its effectiveness in support of learners with dyslexia and co-occurring difficulties.
3. Employ assistive technology to provide audio support for blind and visually impaired learners and learners with dyslexia and co-occurring difficulties.	3.1 Choose appropriate audio hardware and software to support the learner with dyslexia and co-occurring difficulties.
4. Identify appropriate audio hardware and software to support the learner with dyslexia and co-occurring difficulties.	4.1 Make recommendations for implementing assistive technology in the classroom or support setting. 4.2 Demonstrate knowledge of sources of assistive technologies resources to maintain professional development.

*Unit content, learning outcomes and assessment criteria may be subject to change

Participants can register to study DACPD88 as an independent Unit or as an Award made up of a combination of independent Units.

This Unit contributes to the following Award:

DAAWD58: Level 5 CPD Award in Supporting Adults with Dyslexia and Co-occurring Difficulties

Dyslexia Action Supporting Adults Programme Award

The Award offered for the 2015–2016 syllabus is detailed on the next page. We cannot guarantee that the Award will be offered in subsequent years although a suitable alternative will always be provided.

PLEASE NOTE:

- Participants who wish to sign up for an award must pay the full award fee on registration.
- The units within the award must be studied within a one year period from the first unit, e.g. if the participant registers to study the first of three units in September 2015, he/she can then study Units 2 and 3 in November 2015, January, March, May or July 2016.
- Participants are responsible for informing the CPD administration team of their chosen dates for Unit 2 and Unit 3. Participants must choose which date to commence Unit 1 when they register online. Once dates are selected this schedule must be followed.
- Participants may have to study for an additional few weeks beyond each unit end date, if they are asked to amend and re-submit their assignment portfolio. This could result in an overlap between completing one unit and starting the next Unit within an Award if participants register to study on successive units, e.g. September, November and January.
- Once one unit is passed, with prior approval, you can register to study for up to three units at one time.
- When working on CPD Awards there may be different tutors for each Unit within the Award.
- Dyslexia Action Training and Professional Development reserves the right to change course start dates and/or schedules subject to numbers.

Award Fees

Each **three unit** award is £840 and must be paid for by debit/credit card at the time of registration (we can invoice an organisation for an Award at an additional non-refundable charge of £25 per participant). Awards have set Units and flexible dates, within a period of one year, for studying.

The registration deadline is one week prior to the start of the course. Registrations received after this time (less than one week prior to start of course) will incur an additional £10 non refundable administration fee.

DISCLAIMER

During the course of each academic year the code numbers, learning outcomes and content of individual unit and award courses may change to reflect programme development and updating processes. Both old and new learning outcomes will be accepted if participants wish to take Award and Certificate qualifications and/or to follow the Diploma pathway.

CPD Awards and Dates

AWARD CODE	LEVEL	CPD AWARDS	HOURS OF LEARNING TIME	CREDITS	AVAILABLE START DATES FOR AWARDS
DAAWD58 Contains 3 mandatory Units:	5	CPD Award in Supporting Adults with Dyslexia and Co-occurring Difficulties <ul style="list-style-type: none"> • DACPD91 Supporting Adults with Dyslexia and Co-occurring Difficulties • DACPD87 Supporting Study Skills in Learners with Dyslexia • DACPD88 Assistive Technologies to Support Struggling Readers and Writers 	90	9	2015 Start dates 23 Sep 2015 18 Nov 2015 2016 Start dates 27 Jan 2016 23 Mar 2016 20 May 2016 13 Jul 2016

Dyslexia Action offers other awards via the CPD and International Programmes. The units within the awards are for those working with children up to age 16, but could also be relevant to your needs.

Further information can be found on the Dyslexia Action website:

CPD and Awards for those working with children in the UK and overseas:

www.dyslexiaaction.org.uk/educator-training

Dyslexia Action offers a Diploma pathway for those working on the CPD and International Programmes. If you are interested in working towards a Diploma, please contact the CPD administration team: cpdmail@dyslexiaaction.org.uk

Fees 2015 -2016

Fees must be paid for by debit/credit card at the time of registration.

Individual units are £290 each and can be taken at dates scheduled throughout the calendar year.

The award is £840. The units within awards are offered within a 1 year period from the first unit within the award, e.g. if the participant registers to study the first of three units in September 2015, they can then study Unit 2 and 3 in November 2015, January, March, May or July 2016.

The registration deadline is one week prior to the start of the course. Registrations received after this time (less than one week prior to start of course) will incur an additional £10 non refundable administration fee.

All fees are subject to an annual increase.

DISCLAIMER

During the course of each academic year the code numbers, learning outcomes and content of individual courses may change to reflect programme development and updating processes. Both old and new learning outcomes will be accepted if participants wish to take award and certificate qualifications and/or to follow the diploma pathway.

Syllabus Dates

Syllabus Start Date: September 2015

Syllabus End Date: August 2018 (courses within this syllabus must be commenced before this date)

Syllabus Completion Date: August 2019

Previous Course Syllabus

If you have successfully completed units from a previous programme syllabus and wish to progress to further units/awards on the Diploma Pathway please contact the CPD administration team (email: cpdmail@dyslexiaaction.org.uk) who will inform you of exemptions due to previous study.

Contact Details

CPD Courses Admissions Office

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