

**Postgraduate Certificate and Diploma  
Programmes in  
Dyslexia and Literacy**

**Accredited by Middlesex University**

**Course Brochure  
Academic Year 2014-2015**

October 2014 Vs2

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## About Dyslexia Action

Dyslexia Action is a national charity that takes action to change the lives of people with dyslexia and literacy difficulties. We want a world where those with dyslexia and other specific learning difficulties can reach their full potential. Dyslexia Action works to change lives by:

- Supporting improvement in education provision
- Providing direct supports to individuals
- Leading the agenda for change

Dyslexia Action operates from its Head Office in Egham, Surrey and a network of regional centres and teaching locations throughout the UK.

Dyslexia Action Training and Professional Development is a provider of training programmes for specialist teachers and other professionals. These include Continuing Professional Development (CPD) courses, the prestigious Postgraduate Certificate and Diploma programmes and awareness raising courses and webinars.

## About this Brochure

### Disclaimer

This document is subject to regular revision and replaces any earlier version produced by Dyslexia Action. Whereas every effort has been made to ensure the accuracy of the information contained in this document Dyslexia Action Training and Professional Development is unable to provide any warranty concerning the accuracy or completeness of any information contained herein and in the associated website. Dyslexia Action reserves the right to make changes to the information given and to change the content of courses. Applicants will receive additional, current information during the admissions process and on joining their chosen course.

Dyslexia Action Training and Professional Development assumes no responsibility or liability for any injury, loss or damage incurred as a result of any use or reliance upon the information and material contained within its publications or downloaded from its website.

### Course Information

With respect to course information, we reserve the right to make changes in regulations and syllabuses without prior notice. While every attempt will be made to ensure that information in this brochure is accurate, it should be treated as a guide only. Full details of the course can be found in the appropriate course handbook. Any fee information is indicative, and will only be confirmed once the online booking for the course opens to candidates.

## Explanation of Terms

**Candidate:** The person undertaking a unit, award, certificate or diploma qualification

**Learner:** The pupil / student that the course participant does any practical work with

**Participant:** The person who is studying on a course

## Accessibility

If you would like to receive a copy of this document in large print or in another format, please contact Dyslexia Action Training and Professional Development directly for assistance.

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## Disability and Learning Related Support

Dyslexia Action welcomes all participants with a disability and/or learning support requirement. This includes physical disabilities and cognitive disabilities such as dyslexia.

Dyslexia Action is committed to making reasonable adjustments to enable participants to participate fully in our courses. In order to give you appropriate support, we would like you to provide some further information about your study support needs relating to your learning support or disability requirement.

A person is said to be 'disabled' under the Equality Act 2010 if he or she has a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on his or her ability to do normal daily activities.

A disability can arise from a wide range of impairments which can be:

- sensory impairments, such as those affecting sight or hearing;
- impairments with fluctuating or recurring effects such as rheumatoid arthritis, myalgic encephalitis (ME), chronic fatigue syndrome (CFS), fibromyalgia, depression and epilepsy;
- progressive, such as motor neurone disease, muscular dystrophy, and forms of dementia;
- auto-immune conditions such as systemic lupus erythematosus (SLE);

- organ specific, including respiratory conditions, such as asthma, and cardiovascular diseases, including thrombosis, stroke and heart disease;
- developmental, such as autistic spectrum disorders (ASD), dyslexia and dyspraxia;
- learning disabilities;
- mental health conditions with symptoms such as anxiety, low mood, panic attacks, phobias, or unshared perceptions; eating disorders; bipolar affective disorders; obsessive compulsive
- disorders; personality disorders; post traumatic stress disorder, and some self-harming behaviour;
- mental illnesses, such as depression and schizophrenia;
- produced by injury to the body, including to the brain.

In cases where someone is the sole carer for a person with a long-term illness or a disability then that person is, under The Equality Act, afforded the same rights and access to reasonable adjustments that the long-term unwell/disabled person would be.

It is important to inform the admissions staff and the Disability Adviser if you have a disability or learning support requirement at the application stage or as soon as possible thereafter and to indicate the special needs or adjustments that may be required. Candidates should complete the Disclosure Form that is sent to all successful applicants.

Participants are no longer able to apply for a Disabled Students' Allowance (DSA) since government changes in early 2014. However, Dyslexia Action Training and Professional Development tutors and administrative staff will provide whatever reasonable support they can within the resources available. Please note that we cannot guarantee that a specific special arrangement will be possible but will always review particular requirements in full.

If you would like to talk to someone about your study requirements in more detail then please email [dada@dyslexiaaction.org.uk](mailto:dada@dyslexiaaction.org.uk)

If you have any further questions or if you would prefer to receive this information in an alternative format, please contact the Training Office at [pgmail@dyslexiaaction.org.uk](mailto:pgmail@dyslexiaaction.org.uk)

## Who is the course for?

The Dyslexia Action Postgraduate Certificate and Diploma in Dyslexia and Literacy is a unique and prestigious programme at Master's level 7 that provides the training for qualified teachers to become informed practitioners and specialist teachers and/or assessors. The courses are modular and flexible and are undertaken part time, through online learning.

See: <http://dyslexiaaction.org.uk/postgraduate-programme>

The Dyslexia Action Postgraduate Certificate and Diploma Programmes in Dyslexia and Literacy are appropriate for a wide range of professional teachers and specialists including:

- Qualified Teachers at all Key Stages
- Special Needs Teachers and Special Educational Needs Coordinators (SENCOs)
- Teachers and Support Teachers in Further and Higher Education and other adult settings
- Teachers and Education Specialists based overseas
- Educational Psychologists, Speech and Language Therapists and Occupational Therapists with relevant experience

The programme provides:

- flexibility for learning in a personalised way which enables studying to be fitted around personal and professional commitments
- regular support from a team of specialist tutors to guide you through the postgraduate level study
- an e-learning course which uses a Virtual Learning Environment (VLE), currently Moodle, as the method of delivery. The programme encompasses interactive online study along with teaching and assessment

## Demands of the course

All candidates should note that the Postgraduate Certificate and Diploma programmes in Dyslexia and Literacy are part of a demanding Master's Level 7 programme. Candidates will need to be able to balance the demands of their studies with existing work and home commitments in order to benefit from the modules and gain the qualifications on offer.

Candidates who are unable to commit to the demanding course schedule may like to consider enrolling on one of our CPD programmes. See the website for further details at:

<http://dyslexiaaction.org.uk/training-courses>

## Entry requirements

- Bachelor of Arts, Bachelor of Science or Bachelor of Education honours degree

- **EITHER**

Qualified Teacher Status (QTS or QTLS) plus a minimum of one year's teaching experience (or full time equivalent) is required for the teaching route to gain Approved Teacher Status (ATS) and then an Assessment Practising Certificate (APC) and/or AMBDA through the Diploma.

**OR**

Recent and relevant FE/HE employment support experience or Independent School Teaching Experience for those seeking to gain Approved Practitioner Status (APS) at Certificate level and then an Assessment Practising Certificate (APC) and/or AMBDA FE/HE through the Diploma.

**See Professional Practice Section** for professional accreditation details.

- Recent and relevant experience in a Dyslexia Support setting
- Excellent spoken and written English  
IELTS 7 for applicants with English as a Second Language  
For further information see the IELTS website [www.ielts.org](http://www.ielts.org)
- Candidates applying for the Diploma part of the programme should have a final grade of **Good Pass** (60% -65%) at Certificate level in order to be considered for this part of the programme. **Applicants not meeting this criteria will be considered with a supporting tutor reference.**

Applicants who do not fulfil all the requirements above may be considered for 'special entry' if they can demonstrate other relevant academic and professional experience. Such applicants are advised to apply in the first instance and fully explain their experience in their application statement.

## Accreditation of Prior Learning

We are only able to consider candidates for Accreditation of Prior Learning (APL) where the prior learning has taken place **no more than five years** before the proposed date of entry to the programme of study for which exemption/credit is being sought.

If a candidate for the Diploma programme has not completed the Middlesex University accredited Certificate course we may require them to complete a Bridging Module which will provide them with the pre-requisite information they will need for successful completion of the Diploma.

Candidates from the Dyslexia Action York University validated Certificate course (completed within the last five years) will be required to complete a Bridging Module before moving on to the Diploma.

Candidates from other Postgraduate courses may be required to complete a Bridging Module before moving on to the Diploma. Candidates seeking Accreditation of Prior Learning will be required to present information, **at the time of making the application**, on the courses and credits achieved elsewhere that they believe will contribute to the course they wish to study. This information should be in the form of a copy of the qualification achieved; a detailed transcript with credits and marks achieved; as well as information on the course content (programme specification, course handbook or other official documentation.)

It should be noted that the Dyslexia Action Postgraduate programme is a competency-assessed course which requires tutor assessment of the candidate undertaking teaching and assessment. This means that other academic programmes that have not included competency-assessment may not qualify for APL. We may however be able to offer some recognition of attainment.

## Teaching Module

Candidates who have completed other Postgraduate Programmes in Dyslexia and Literacy but who have not completed the teaching element of the programme may be able to enroll directly onto **Module C: Structured Teaching Intervention for Dyslexia and Literacy** and **Module C2 Part 1** for the additional teaching hours required. Candidates should also meet the APL guidance given above.

Candidates are also advised to find out first if they are eligible for Approved Teacher Status or Approved Practitioner Status with the British Dyslexia Association (BDA) from them at: [accreditation@bdadyslexia.org.uk](mailto:accreditation@bdadyslexia.org.uk)  
Website: [www.bdadyslexia.org.uk/quality-mark-and-accreditation/professional-membership-accreditation/individual-accreditation-applications.html](http://www.bdadyslexia.org.uk/quality-mark-and-accreditation/professional-membership-accreditation/individual-accreditation-applications.html)



## Study Requirements

### Where will I study?

The postgraduate programme uses the Virtual Learning Environment (VLE) known as Moodle as the method of delivery. Each module is delivered through Moodle and some require you to be involved in practical teaching and assessment whilst others are more theoretically based. The core curriculum is delivered by means of a range of e-learning resources. These include presentations, articles, exercises, videos and follow-up activities and tasks for participants to carry out at intervals.

### How is the course taught?

Participants work together to form an online group for the duration of the module. This enables all those involved to get to know one another and to develop a community of learning practice with other students and tutors as the course progresses.

Each module is divided into separate topics and these will be taught by tutors who specialise in that area. You must complete the modules in the sequence given for the particular programme. If you fail a module you will be able to take the assignment again or may be required to study the module again. As the course progresses, candidates will follow specialist pathways for either Under 16 (ATS/APS/AMBDA) or Over 16 (APS/AMBDA FE/HE) depending on the learners they wish to commit to working with.

### Working at Master's Level

You will need to set aside **a minimum of 15 to 20 hours** of private study time per week throughout the course and will be expected to have timetabled as such prior to the start of the course. In practice many participants find that they need more time to assimilate and review materials. Master's level work is more demanding than undergraduate work. You will be required to think and work independently and be proactive about managing your own learning. Work that is considered to be a good standard at undergraduate level is only the groundwork to Level 7. Work is marked more stringently and you will need to step up in the intensity of your work and application.

Teaching and assessment practice is in addition to the academic work and may be set around your existing role or could be specially arranged. In either case you will need to allow for suitable preparation time and for unexpected elements such as having to re-arrange lessons due to learner absence or for example when video-recording if technical difficulties occur.

### University Partnership and Progression to a Master's programme

We work in partnership with Middlesex University London. Modules A, B, and C (60 credits), D, E and F (a further 60 credits) are accredited by the university. The accumulated credits may be taken forward to apply for a relevant Master's programme, in particular the Middlesex University MA in Professional Practice in Dyslexia and Literacy (180 credits) which will require a further 60 credits after the Dyslexia Action Diploma Programme.

## The Course Syllabus and Progression Pathway

The Postgraduate programmes are set at Master's Level 7. Candidates begin with the Certificate and move on to the Diploma and then the MA. Each 20 credit module is a minimum of 200 hours of study which is between 15 hours and 20 hours of study per week depending on the module. The Certificate programme is therefore about 600 hours of study and the Diploma is another 600 hours. The Certificate is normally completed over one year or 3 terms and the same for the Diploma. In practice some candidates may need or choose to take longer to complete each level.

Dyslexia Action <b>Postgraduate Certificate programme</b> ↓	<b>60 M Level credits</b> ↓	60 credits (3 modules each of 20 credits) (plus additional teaching hours for ATS/APS)	<b>Each module takes one term. (3 terms or 12/13 months)</b>
Dyslexia Action <b>Postgraduate Diploma in Dyslexia and Literacy</b> ↓	<b>120 M Level credits</b> ↓	60 credits (A further 3 modules each of 20 credits) (plus additional teaching hours for AMBDA/ AMBDA FE/HE)	<b>A further 3 terms to complete the Diploma.</b>
Middlesex University <b>MA in Professional Practice in Dyslexia and Literacy</b>	<b>180 M Level credits</b>	A further 60 credits is then undertaken with the university.	<b>Dissertation completed by independent learning over 4 months.</b>

## Course Syllabus

The Postgraduate Certificate and Diploma programmes in Dyslexia and Literacy offer a completely flexible solution to working at Level 7. Candidates are only allowed to enrol for one module at a time but can then complete the whole programme at a pace to suit their commitments. You must successfully complete each module in the order given before being able to continue to the next module.

Participants will be placed in Streams from Module C/D onwards depending on their commitment to either school/ college practice (Under 16) or adult/college/university practice (Over 16).

Candidates must complete the Certificate within three years. Candidates enrolling for the Diploma must also successfully complete this within three years.

## Course Progression Route

On the Certificate programme we allow candidates to select either Modules A, B and C or Modules A, B and D to begin with. Those who wish to move on to the Diploma programme must complete all modules though to achieve the full qualification.

It should be noted that Module C is the observed teaching module required for specialist teaching and Module E is the observed assessment module leading to qualified assessor status but these modules cannot be studied in isolation as they are informed by the underpinning knowledge from the other modules.

- **Postgraduate Certificate:** Modules A, B and C

Dyslexia Action Postgraduate Certificate in Structured Teaching Intervention for Dyslexia and Literacy

*(Please note that this Certificate requires additional teaching hours to be completed to attain BDA Approved Teacher Status).*

**OR**

**Postgraduate Certificate:** Modules A, B and D (depending on your route)

Dyslexia Action Postgraduate Certificate in Assessment for Dyslexia and Literacy

*(Please note that this Certificate is underpinning knowledge only for assessment and does not confer Assessor status which is obtained through completion of the Diploma.)*

- **Postgraduate Diploma:** Modules D (or C where D has already been completed) and then E and F

Dyslexia Action Postgraduate Diploma in Dyslexia and Literacy

*(Please note that this Diploma requires additional teaching hours to be completed to attain Associate Membership of the BDA (AMBDA)).*

- **Master of Arts:** A further 60 credits is then completed by submission of a dissertation to the University to achieve the MA in Professional Practice in Dyslexia and Literacy.

## Syllabus Outline

Certificate Programme:		All Candidates begin with Module A and then progress to B:
Module A	20 credits	<b>Title:</b> Perspectives of Dyslexia and Literacy
Module B	20 credits	<b>Title:</b> Principles of Assessment for Dyslexia and Literacy
		<b>Then Choose:</b>
Either Module C	20 credits	<b>Title:</b> Structured Teaching Intervention for Dyslexia and Literacy
Or Module D	20 credits	<b>Title:</b> Assessment of Literacy Related Difficulties
<b>Modules A, B and C Total Credits 60</b>		<b>Award:</b> Dyslexia Action Postgraduate Certificate in Structured Teaching Intervention for Dyslexia and Literacy
<b>Modules A, B and D Total Credits 60</b>		<b>Award:</b> Dyslexia Action Postgraduate Certificate in Assessment for Dyslexia and Literacy
Diploma Programme:		All Candidates start with Module D:
		<ul style="list-style-type: none"> <li>Candidates should have completed the equivalent of Modules A – C</li> </ul> <p><b>N.B</b> Candidates who have already completed Module D on the Certificate programme will then proceed to Module C before completing Modules E and F.</p>
Module D	20 credits	<b>Title:</b> Assessment of Literacy Related Difficulties
Module E	20 credits	<b>Title:</b> Assessment of Specific Learning Difficulty (Dyslexia)
Module F	20 credits	<b>Title:</b> Research in Language and Learning
<b>Modules A, B, C, D, E and F Total credits 120</b>		<b>Award:</b> Postgraduate Diploma in Dyslexia and Literacy

## Progression Pathways

The programme has a number of Certificate stopping off points which enable participants to work towards a qualification of their own choosing and at a measured pace.

**Please note:** Individual module certificates are only awarded when a candidate does not continue to the next module of the award.

### QUALIFICATION TITLES

Modules required	Certificate Title	Credits at Level 7	Eligibility for Award
Module A	Certificate in Perspectives of Dyslexia and Literacy	20	DA Certificate
Module B	Certificate in the Principles of Assessment for Dyslexia and Literacy	20	DA Certificate
Module C	Certificate in Structured Teaching Intervention for Dyslexia and Literacy	20	DA Certificate
Modules A, B and C	Postgraduate Certificate in Structured Teaching Intervention for Dyslexia and Literacy	60	Dyslexia Action Certificate
Modules A, B and D	Postgraduate Certificate in Assessment for Dyslexia and Literacy	60	Dyslexia Action Certificate <i>(N.B. Underpinning knowledge only. Does not qualify candidate to assess.)</i>
Module C2 (Part One)	No certificate. Additional teaching hours required for ATS/APS		<b>ATS or APS (BDA)</b>
Module D	Certificate in Assessment of Literacy Related Difficulties	20	DA Certificate
Module E	Certificate in Assessment of Specific Learning Difficulty (Dyslexia)	20	DA Certificate
Module F	Certificate in Research in Language and Learning	20	DA Certificate
Modules A, B, C, D, E and F	Postgraduate Diploma in Dyslexia and Literacy	120	<b>Assessment Practising Certificate APC</b> (SASC Accredited) <b>AMBDA</b> (with teaching hours completed as below)

Module C2 (Part Two)	No certificate. Additional teaching hours required for AMBDA - can be done during study of Modules D-F. Application to BDA is only valid once PG Diploma has been successfully completed.	<b>AMBDA (BDA)</b> <b>or AMBDA FE/HE (BDA)</b>
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## Teaching and Assessment Practice

Supervised practical work is an essential part of Modules C, D and E and also the optional C2 module. Candidates are required to submit evidence of teaching and assessment practice in these modules. Course tutors monitor the videoed practical work and give support and feedback on the assignments, assessments, lesson plans, teaching practice and evaluations. Recordings of teaching practice and assessment are made with the appropriate permissions from the school/ college, learners and parents and within the terms of the Data Protection Act. The practical Modules can also be supplemented with Module C2 to meet BDA requirements.

### Working with a learner

Supervised teaching practice is an essential part of Module C and supervised assessment for Modules D/E. Tutors will supervise the practical work by giving support and feedback on the teaching, lesson plans and assessment practice undertaken, as well as evaluations.

Participants are required to find learners whose main difficulties are with literacy and who have NOT undergone any prior formal assessment or specialist teaching. Tutors will advise on the suitability of chosen learners, based on the information provided, but it is the responsibility of participants to select suitable learners. You will be required to obtain permission(s) from the organisation in which the teaching/ assessment takes place as well as from the parent(s) or legal guardian(s) of school age pupils.

It is not advisable to work with a learner who has *complex or multiple difficulties* during the course as this may adversely affect your own training. In addition, all learners must be able to hold age-appropriate conversations in English and be educated in a mainly English speaking environment.

### How is the course assessed?

The assessment strategy for this course covers both theoretical and practical elements and is designed to develop practical skills in specialist teaching and assessment and encourage evaluation of the research and evidence-base, so that theory is integrated into practice. A combination of assessment tools is used and these include:

- Assignments (Formative and Examined), Essays and Assessment Reports
- Exercises and peer evaluation discussions on Moodle
- Practical Teaching Material Assignments, Case Studies

- Quizzes and other online self-assessment instruments
- Reflective Reports
- Weekly lesson plans and evaluations (Module C)
- Filmed evidence of Assessment (Modules D-E) and Teaching Practice (Modules C and C2)



### Will I need to have a DBS check?

As a Disclosure and Barring Service (DBS) Check is a requirement for working with children and young people, the person you choose to use for any practical teaching should be someone within your school or workplace, where you will already have a DBS in place. If you choose to work with someone from outside that environment then you will have to apply for a DBS check through Dyslexia Action and pay an additional fee. You should allow AT LEAST 6 WEEKS to process any DBS application and this must be in place before any face to face work with a learner. Please visit

<https://www.gov.uk/disclosure-barring-service-check> for further information

We reserve the right to request this information from you or to terminate a programme where we feel it is not in the interests of the learner to continue. Dyslexia Action Training and Professional Development will not assume responsibility nor will accept liability incurred as a result of any participant or learner being engaged in this programme.

### Professional Practice Materials

Applicants should note that the Dyslexia Action Postgraduate Certificate/Diploma in Dyslexia and Literacy is a qualification for individuals who wish to work as specialist literacy teachers and/or assessors in educational settings. You will need **personal copies of your own test materials**, books and resources on the course and you will then be able to use these for your own professional practice following the course.

You should allow for the cost of books and some small test items for modules A, B, C and E. Costs for Module A will amount to around £60 for the core texts.

**Module D** will require significant investment in assessment test materials and **a further £650** approximately should be allowed to cover the cost of the resources for this module **in addition to the course fees**. These test materials will be used in Module E and will also be resources that you can then use in professional practice.

You will be sent a full list of required resources including assessment tests, practical teaching materials, books and materials once you have registered for the course. However you will only need to buy the resources appropriate to the particular module you are studying at the time.

### Term Dates

Please see the separate document which contains the term dates. These can be found on the Postgraduate Certificate and Diploma page of the website:

<http://dyslexiaaction.org.uk/postgraduate-programme>

## Professional Practice

### Assessment Practising Certificate

The Diploma programme has been approved by the SpLD Assessment Standards Committee (SASC). Candidates who successfully complete the whole programme, Modules A to F will be eligible to apply for an Assessment Practising Certificate (APC) in Dyslexia and SpLD. An APC will allow you to carry out diagnostic assessments, including those for Disabled Students' Allowances.

See: <http://dyslexiaaction.org.uk/assessment-practising-certificate> for details.

### British Dyslexia Association Professional Membership

The Dyslexia Action Certificate and Diploma courses are accredited by the BDA and can lead to recognition for Professional membership with the BDA. Candidates can apply for Approved Teacher Status (ATS) on completion of the Certificate programme and C2 Part 1, or for Approved Practitioner Status (APS) for those without QTS. On completion of the Diploma programme and C2 Part 2 candidates may also apply for AMBDA (for those with QTS) or AMBDA FE/HE (for those without QTS or working in the FE/HE sector).

See [www.bdadyslexia.org.uk](http://www.bdadyslexia.org.uk) for further details of their accreditation criteria. Dyslexia Action options are as below:

Module C2:		For BDA Accreditation:
Part 1 ATS or APS for Certificate completing students	Additional 8 hours of supervised teaching	20 hours of observed teaching by AMBDA qualified/equivalent tutor of which 12 hours (including 1 observed hour) are carried out in Module C and 8 hours in C2 Part 1.  C2 Part 1 includes 1 hour of <b>observed</b> teaching by AMBDA qualified/equivalent tutor in Module C.
		For those with QTS fulfils requirements for Approved Teacher Status (ATS) *  For those without QTS fulfils requirements for Approved Practitioner Status (APS)
Part 2 AMBDA Or AMBDA FE/HE for Diploma completing students	Additional 10 hours of supervised teaching	30 hours of observed teaching by AMBDA qualified/equivalent tutor of which 12 hours are carried out in Module C, 8 hours in C2 Part 1 and 10 hours in C2 Part 2 .  C2 Part 2 includes 1 hour of <b>observed</b> teaching by AMBDA qualified/equivalent tutor
		Fulfils training requirements for Associate Membership of the British Dyslexia Association (AMBDA or AMBDA FE/HE) *
* And subject to a minimum number of years of teaching experience.		

## Membership of the Dyslexia Guild

Candidates will become members of The Dyslexia Guild, a membership network and professional association for practitioners in Dyslexia and SpLD while they are actively studying on the Postgraduate Programme with Dyslexia Action. The Guild is a network of professionals who are keen to maintain contact and further the work of Dyslexia Action. The Guild aims to promote discussion, information and research as well as keeping members informed of developments in the field through publication and distribution. See:

<http://dyslexiaaction.org.uk/dyslexia-guild>

The Guild provides its members with a wealth of information relating to Dyslexia and SpLDs through its online library, a single easy to access online platform that produces focused search results. The National Resource Centre for Dyslexia holds hardcopy archives for the association and also provides a unique e-Resources Collection, covering the fields of Dyslexia and other co-occurring difficulties, through its special online library collection of e-books, Dyslexia Review journal articles and other related media. The library holds key books and journals from internationally recognised publishers in the field of Dyslexia and related areas, all accessible by members 24/7.

## What kind of technical equipment will be required for the course?

You will need a computer connected to the Internet and a **personal (home not work) email** (see further details below) in order to access the teaching materials and participate in the programme via Moodle, our Virtual Learning Environment (VLE). A link to the Moodle site will be sent to you at the start of each module.

### Minimum Hardware and Software Requirements

Any computer capable of connecting to the internet will suffice. Apple Mac computers are successfully being used by some of our participants; however, please note that at this time we only offer technical support to users running Windows.

Microsoft Office Suite/ Open Office (or any other software capable of opening/saving documents in formats compatible with Microsoft Word, Power Point and Excel).

A PDF Document Reader such as Adobe Acrobat or Foxit Reader for reading PDF documents.

VLC Media Player for playing videos and audio.

A web browser such as Google Chrome or Mozilla Firefox (Internet Explorer is not supported due to incompatibilities with Moodle our VLE system).

### Internet Connection

A cable or DSL Broadband connection is highly recommended. Mobile broadband varies widely depending on location but when reliable, it can be used to access most content including live webinars.

Note that many mobile broadband providers impose limits on monthly data usage. You can expect to use 3 - 5GB a month. Moodle can be accessed via dial-up, although larger files will take some time to download and most multi-media content may not be streamed live.

### Email Account

Participants will need to have their own **personal** home email account. This should not be a private work email account. Please note that you **must not** use an email account that is shared with colleagues or family members either when you register on Moodle VLE or during the course as this would contravene the requirements of the Data Protection Act.

Participants who do not have a personal email address at the start of the course must set up their own email account straight away. This is easy to do and is free with Gmail, Yahoo or an Internet Service Provider. We do not recommend Hotmail because of the number of instances of accounts sending out Spam mail to us.

## Film Recording Equipment

You will need access to film recording equipment to record some of the teaching and assessment sessions. Any camera from which the film can be extracted into a digital file is acceptable. A camera that records directly into an .mp4 or .avi file is recommended. Many webcams are not suitable for recording lessons but some higher-quality models may be acceptable. Older tape-based camcorders can be used but note that they may require additional hardware (firewire cable or card) to convert the video into a digital file. You will be required to submit teaching practice and or assessment recordings using an uploading facility which is provided.

## Fees for academic year 2014-2015

### Please note that fees:

- Are reviewed every academic year and may be subject to increase. Fees are for the initial enrolled programme only and may be subject to increase if a candidate moves to a subsequent programme or later student cohort.
- Are payable by module, one at a time, and must be paid in full before the start of the module or you will be referred to the next available date.
- Include Student Membership of the Dyslexia Guild while the candidate is **actively** studying on the programme.

Module	Fee Schedule 2014/15	
Certificate Programme	UK / EU Applicants	Overseas Applicants
Modules A, B,C or D	£1,500 per module	£1,750 per module
Module C2 Part One	£250	£250
Diploma Programme	UK / EU Applicants	Overseas Applicants
Modules D, E and F	£1,500 per module	£1,750 per module
Module C2 Part Two	£500	£500
Bridging Module *	£500	£500
*Please note that this module is only required where candidates are seeking Accreditation of Prior Learning (APL) from another Certificate course provider or accreditation body. See the Section on Accreditation of Prior Learning for further details.		

## Application Details

**Step 1:** Download, complete and save the Application Form available from <http://dyslexiaaction.org.uk/postgraduate-programme> (incomplete applications will not be considered).

**Step 2:** Email your completed form to [pgmail@dyslexiaaction.org.uk](mailto:pgmail@dyslexiaaction.org.uk) . Your application will:

1. be reviewed by the Course Administrator who may contact you for additional details.
2. be reviewed by the Head of Training for academic suitability and references may also be taken up.

Once your application has been reviewed by the Head of Training you will be required to complete an online registration and make payment.

After this, further details will be emailed to you.

If your application is not accepted we may be able to offer you an alternative course through our CPD programme.

## Contact Details

Dyslexia Action Training and Professional Development

Postgraduate Admissions Office

10 High Street, Egham, Surrey TW20 9EA

Tel: + 44 (0)1784 222 304

Email: [pgmail@dyslexiaaction.org.uk](mailto:pgmail@dyslexiaaction.org.uk)

Website: <http://dyslexiaaction.org.uk/postgraduate-programme>